

# The Communication Challenge Ltd - PRIVACY POLICY

## **Who we are.**

In this privacy policy references to “we”, “us” and “our” are to The Communication Challenge Ltd.

The Communication Challenge Ltd is a company registered in England and Wales with Company No 2862790. VAT Reg No 566063631  
Reg Office: West Lodge, Rainbow Street, Leominster, Herefordshire HR6 8DQ

References to “our Website” or “the Website” are to [www.index360.com](http://www.index360.com) and [www.communicationchallenge.co.uk](http://www.communicationchallenge.co.uk)

## **What information we collect and how.**

The information we collect via the Website may include:

1. Any personal details you knowingly provide us with through forms and our email, such as name, address, telephone number, etc.
2. Your preferences and use of email updates, recorded by emails we send you (if you select to receive email updates on products and offers).
3. Your IP Address, this is a string of numbers unique to your computer that is recorded by our web server when you request any page or component on the Website. This information is used to monitor your usage of the Website.
4. Data recorded by the Website which allows us to recognize you and your preferred settings, this saves you from re-entering information on return visits to the site. Such data is recorded locally on your computer through the use of cookies. Most browsers can be programmed to reject, or warn you before downloading cookies, information regarding this may be found in your browsers ‘help’ facility.

## **What we do with your information.**

Any personal information we collect from this website will be used in accordance with the Data Protection Act 1998 and other applicable laws. The details we collect will be used:

1. To provide you with information on the products and services you have selected as being of interest to you.
2. In certain cases we may use your email address to send you information on our other products and services; unless you have indicated that you do not wish to receive this information.

We may need to pass the information we collect to our associates for administrative purposes. We may also use third parties to carry out certain activities, such as processing and sorting data, monitoring how customers use the Website and issuing our emails for us. Third parties will not be allowed to use your personal information for their own purposes.

## **Your rights.**

If you have any questions about the handling or protection of your Personal Data or your rights under this privacy statement please write to us at:

The Data Protection Officer  
The Communication Challenge Ltd  
Meadowside  
Rolleston Road  
Skeffington  
Leicestershire LE7 9YD

## **Other Websites.**

This privacy policy only covers this Website. Any other Websites which may be linked to by our Website are subject to their own policy, which may differ from ours.